



SAN LEON MUNICIPAL UTILITY DISTRICT  
443 24TH STREET  
SAN LEON, TEXAS 77539  
281-339-1586 FAX: 281-339-1587  
EMAIL ADDRESS: [slmud1@slmud.org](mailto:slmud1@slmud.org)  
WEB PAGE: [www.slmud.org](http://www.slmud.org)

## Vacation Rate Request Form

According to the District's Rate Order, Section III (F), "a customer may request a vacation rate for a single-family residence. If granted, the customer's meter will be locked for a minimum of three (3) months and a Ten and No/100 (\$10.00) Dollar fee assessed. The customer will only be charged with fire department and streetlight fees if in vacation status."

Based on this policy, I am requesting vacation rate status for my account located at \_\_\_\_\_ (address) beginning \_\_\_\_\_ with services to be restored to normal status on \_\_\_\_\_. I understand an initial \$10.00 fee will be assessed to set my account up for this status and that I will still be responsible for the appropriate monthly fire department and streetlight fees.

---

Name (printed)

---

Name (signed)

---

Date

# VACATION ACCOUNT

NAME : \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ACCOUNT NUMBER: \_\_\_\_\_

DATE: \_\_\_\_\_

## **NOTICE TO THE CUSTOMER:**

PLEASE BE ADVISED THAT BY PUTTING YOUR ACCOUNT ON VACATION:

1. YOU ARE AWARE THAT THE DISTRIC BILLS FOR (2) MONTHS PRIOR TO THE CURRENT MONTH AND YOU ARE RESPONSIBLE FOR THOSE BILLS PLUS THE FEES ASSOCIATED WITH BEING ON VACATION.
2. YOU CAN PAY THESE BILLS IN ADVANCE BUT THEY MUST BE PAID BEFORE ACCOUNT TURNED BACK ON.

DATE TO STOP: \_\_\_\_\_

DATE TO START: \_\_\_\_\_

SIGN: \_\_\_\_\_

DATE: \_\_\_\_\_

CHECK LIST FOR M.U.D

***STARTING VACATION:***

- BEGIN SUSPENSION W/O
- SET ACCOUNT FOR NO PENALTIES
- SET ACCOUNT FOR NO CUT OFFS

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***ENDING VACATION:***

- MAKE SURE THE REGULAR BILLS ARE PAID IN FULL FOR THE (2) MONTHS PRIOR TO VACATION.
  - END SUSPENSION W/O
  - TAKE OFF NO PENALTIES
  - TAKE OFF NO CUT OFFS